



**Embassy of India
Beirut**

Job Vacancy

The Indian Embassy, Beirut is looking for applicants to fill one post of Arabic Translator. The applicant must be between 21-35 years as on 30th April, 2025 with following qualifications:

Graduation/Bachelor Degree in any field of study. Applicants should also be proficient in translation work from Arabic-English and vice-versa, possess good computer and communication skills and should also be fluent in English and Arabic languages.

2. Interested candidates may fill in the application form for the **post of Arabic Translator** at the google link <https://forms.gle/62TgeUKnNi6szG1Y8> by Scanning the following QR code.

QR Code for the post of Arabic Translator



3. The applicants may also send resume/CV along with proof of their date of birth, educational certificates and experience certificates (if any) by email at adm.beirut@mea.gov.in **by 13th May, 2025.**

JOB OPPORTUNITIES AT EMBASSY OF INDIA, BEIRUT

1. Applications are invited for the following post in the Embassy of India, Beirut:

S.No.	Name of Post	Number of Posts	Starting Pay
1.	Arabic Translator	01	USD 1835.00

(i) (Required Qualification and skill set):

1. Education: Graduation/Bachelor degree or above.
2. Age limit: Between 21 years to 35 years as on 30-04-2025
3. Computer Skill: Sound knowledge of computer skills, especially knowledge of MS Office and excel.
4. Language Proficiency: Must be fluent in English and Arabic with translation proficiency in translation to/from Arabic/English.
5. Nationality: Lebanese/Indian National having valid work permit.

(ii) Desirable Qualifications:

1. Knowledge of French or other UN languages
2. Demonstrate dedication and analytical skills, strong management skill and ability to prioritize and deal with multiple tasks.
3. Working experience in any diplomatic/UN Mission.
4. Experience of at least 1 year in a reputed organization.